



MSc Oral Examination Voting Ballot

To be filled out by all examiners

Student Name: _____

Exam Date: _____

MSc Exam Quorum will be: The Exam Chair (Designated Examiner), the Supervisor, at least one Supervisory Committee member (other than the Supervisor), and the Arm's-Length Examiner.

The Thesis	The Defence	Recommendation (in case of failure)
<input type="checkbox"/> is acceptable as it stands (AS) ¹ <input type="checkbox"/> is acceptable with editorial corrections (EC) ² <input type="checkbox"/> is acceptable with minor revisions (MR) ³ <input type="checkbox"/> is unacceptable	<input type="checkbox"/> was acceptable <input type="checkbox"/> was unacceptable	<input type="checkbox"/> <i>The student may stage a second defence.</i> ⁴ <input type="checkbox"/> <i>The student must withdraw from the program.</i> <input type="checkbox"/> <i>N/A</i>

A failure is defined as two or more examiners giving a negative (unacceptable) vote on the thesis and/or defence. In the case of a failure, the committee must recommend a second defence or program withdrawal.

- ¹ A thesis accepted **as it stands** should be submitted within **one week**.
- ² **Editorial corrections** are not substantive, e.g., typographical, grammatical, and syntactical errors. The student must complete these corrections within **one month** of the defence, and the supervisor must email graduate.coordinator@utoronto.ca to confirm that the changes have been made.
- ³ **Minor revisions** must be completed within **three months** of the defence and require that a subcommittee (usually consisting of the supervisor and one supervisory committee member) email graduate.coordinator@utoronto.ca to confirm that the changes have been made.
- ⁴ In the case of a **second defence**, it must occur within three months and will be the final defence.

PhD Readmission

If the student has expressed an interest in applying to our PhD program and included a reclass proposal-like Future Directions thesis chapter (as outlined in the Handbook), each examiner is asked to make a recommendation to the Admissions Committee. The Admissions Committee would like your candid opinion that is not swayed by discussion with the Examining Committee.

- The student's MSc thesis and oral defence suggest that they would NOT be a strong candidate for **our** PhD program.
- The student has performed above average and should be considered by the Admissions Committee.
- The student has performed well above average and has data that will contribute to a publication within the near future. I highly recommend that the Admissions Committee accept this student into our PhD program.
- N/A – the student has not expressed interest in applying to our PhD program.

Qualification Exam

If the student intends to stay in the same lab AND defends the project that they intend to work on, the committee should decide whether the student has **demonstrated** that they are sufficiently knowledgeable that a qualification exam would be redundant if they are admitted to OUR PhD program. The Exam Chair will summarize the committee's recommendation and reasoning about whether the qual exam should be waived.

- The student has demonstrated sufficient knowledge to waive the qualifying exam.
- The student has NOT demonstrated sufficient knowledge to waive the qualifying exam.
- N/A – the student is not requesting or recommended for the PhD program or is changing lab/project.

Name

Signature

Date

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