

### Ph.D. Qualification evaluation form

This form provides a record of the examination. It may also identify weaknesses that can be addressed at future committee meetings.

Following the defence, the student will leave the room, and **each** examiner will evaluate the student with respect to the criteria listed on the other side of this form, using the grading system below. The chair will collate the evaluations, present the summary to the committee and determine the nature of the subsequent discussion. Once a decision has been reached, the student will be invited back and informed of the decision. Copies of the evaluation will be made available to the student.

#### Grading system:

**E** - Excellent.

**VG** - Very good.

**G** - Good

**N** - Needs improvement. Shows signs of being able to proceed in the PhD program, but deficiencies need to be corrected first.

**FZ** – Unsatisfactory. Clearly not at the level required for proceeding in the PhD program.

***The candidate passes the exam if all grades in all categories from all examiners are E, VG, or G.***

If **more than one** examiner gives an **Overall Assessment** of **N** or **FZ** the examining committee must recommend one of the following options:

- a) That the student retakes the oral exam within 4 to 8 weeks, after correcting deficiencies noted.
- b) That the student prepares a revised written proposal.
- c) That the student's enrolment in the program is terminated.

If **two or more examiners** give a grade of **N** or **FZ** in any of the categories the examining committee should discuss their overall evaluations, and consider recommending one of the options in the preceding paragraph.

**Qualification Exam Evaluation Form.**

**Student Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Examiner Name:** \_\_\_\_\_

**Indicate your role:**

- Supervisor**
- Supervisory Committee Member**
- Examinations Committee Member**
- External Examiner**
- Chair**

**Grade**

**1. Written proposal.**

- A. Scientific content; appropriateness for Ph.D. \_\_\_\_\_
- B. Presentation (clarity, organization) \_\_\_\_\_
- C. Progress to date \_\_\_\_\_

**2. Oral presentation.**

\_\_\_\_\_

**3. Defence:**

- A. Knowledge closely related to the proposal \_\_\_\_\_
- B. Broader knowledge \_\_\_\_\_
- C. Scientific thinking \_\_\_\_\_

**4. Overall Assessment.**

\_\_\_\_\_

**Additional Comments:**

**Recommendation:**

\_\_\_\_\_  
**Examiner Signature**